

NORTH SHORE BODY CORPORATE

(Jepadcab Pty Ltd ACN 064 539 760)
ABN 41 174 748 793

936 David Low Way, MARCOOLA 4564.

Phone: (07) 54488725 Fax: (07) 54505838

Email: reception@northshorebodycorp.com.au

**Body Corporate Management and Community Titles Consultants
Strata Management Services**

GENERAL IMPROVEMENT APPLICATION FORM

Body Corporate Name:

Street Address

Suburb

Postcode

Unit #

Item seeking approval (e.g. fence, patio, pergola etc)

Brief Description of Improvement including size, dimensions, materials etc

Cost of Improvement
(approx. if no quote attached)

Plan or sketch **MUST** be attached

Applicant Details

Owner Y/N

First Name

Last Name

Business phone

A/Hrs Phone

Mobile

Fax

Applicant Information

- **A fee of \$90** is payable to our office before this application will be processed.
Cash or Cheque or direct debit to Jepadcab Pty Ltd 633-108 A/c 123 299 984 (copy of confirmation required)
This fee is not refundable if the application is unsuccessful.
- Please note that the Body Corporate Manager will not process the request sent through without the Owners approval attached. (if non-owner applying)
- Prior to lodging your application we recommend that you review the Body Corporate By-Laws so that you can address any conditions included in the By-Laws
- Please note that North Shore Body Corporate Services is not authorised to consider your request, it will be forwarded to the Body Corporate for their consideration. This process will take approximately 25 – 35 days after the application fee is received.
- If approval is granted by the Body Corporate, it will be subject to any conditions imposed through the Body Corporate By-Laws and Body Corporate decision.
- Please forward your completed application with payment confirmation to reception@northshorebodycorp.com.au or fax to (07) 5450 5838 or drop the application to our office with cash or cheque is acceptable.

Signature:

Date: